



WEEKLY PAYROLL & LABOR COST SUMMARY

For the Week Ending 11/1/2015

<u>This Period's Payroll Processing</u>	
Pay Period Began on Monday	10/26/2015
Pay Period ended on Sunday	11/1/2015
Pay checks dated for Friday	11/6/2015
Total no. of employees this Period	16
Cash Requirements this Period	\$3,572.70

<u>Department Distributions</u>		
Front of the House:		
Servers	\$625.63	% Tot
Bar	\$424.72	
Runner/Bussers	\$27.00	
Hostess	\$0.00	
Total FOH	\$1,077.35	35%
BOH		
Cooks	\$1,988.60	
Dishwasher	\$0.00	
Total BOH	\$1,988.60	65%
Management	\$0.00	0%
Owners	\$0.00	0%
Total Gross Wages		
Paid this Period.....	\$3,065.95	100%
Employer Payroll Taxes.....	\$467.23	
Total Landed Payroll		
Cost for this Period.....	\$3,533.18	

<u>Comments & Follow-up</u>
<p>*Kitchen Labor Looks Great at 18%</p>

<u>This Periods Sales Data</u>		
Food Sales	\$11,030	70%
Liquor Sales	\$4,744	30%
Total net Sales	\$15,773.81	100%
Meals Tax This Period	\$1,027	
Total Gross Sales this Period	\$16,800.71	

<u>Labor Cost Percentages This Period</u>	
Kitchen Labor to Food Sales	18%
Front of House Labor to Total Sales	7%
Management Labor to Total Sales	0%
Total Labor to Total Sales	22%

<u>Tip Compliance Reporting this Period</u>		
Total Gross Sales	\$16,800.71	100%
Total Credit Card Charge Sales	\$10,578	63%
Total Cash Sales (by deduction)	\$6,222.72	37%
Total Tips Reported	\$1,932.00	11%
Total Credit Card Charge Tips	\$1,853	18%
Total Cash Tips (by deduction)	\$79.23	1%

<u>Cash Requirements This Period</u>	
Net Payroll Checks	\$2,091.02
Payroll Processing Fee	\$0.00
Federal Tax Depository - EFTPS	\$1,165.29
State Tax Depository - M942	\$189.15
Unemployment Taxes	\$84.89
Employee Advances/Garnishment	\$2.83
Workers Comp	\$39.52
Cash Requirements this Period...	\$3,572.70

Rolling 4 Week FLASH Report - Week Ending: 11/1/2015

	<u>Rolling 4 WK PTD</u>		<u>WE 11/1/2015</u>		<u>WE 10/25/2015</u>		<u>WE 10/18/2015</u>		<u>WE 10/11/2015</u>	
	<u>Amt.</u>	<u>%</u>	<u>Amt.</u>	<u>%</u>	<u>Amt.</u>	<u>%</u>	<u>Amt.</u>	<u>%</u>	<u>Amt.</u>	<u>%</u>
Sales for This Week:										
Food Sales:										
Food	\$101,787	70.4%	\$22,959	70.9%	\$27,327	69.7%	\$24,401	71.6%	\$27,100	69.6%
N/A Bev	\$8,370	5.8%	\$1,749	5.4%	\$2,382	6.1%	\$2,046	6.0%	\$2,193	5.6%
Total Food Sales	\$110,157	76.2%	\$24,708	76.3%	\$29,709	75.7%	\$26,447	77.6%	\$29,293	75.2%
Liquor-Beer-Wine Sales:										
Liquor	\$15,004	43.5%	\$3,367	10.4%	\$4,522	11.5%	\$3,127	9.2%	\$3,988	10.2%
Beer	\$3,984	11.6%	\$975	3.0%	\$860	2.2%	\$899	2.6%	\$1,250	3.2%
Wine	\$15,482	44.9%	\$3,327	10.3%	\$4,137	10.5%	\$3,617	10.6%	\$4,401	11.3%
Total Liquor-Beer-Wine Sales	\$34,470	23.8%	\$7,669	23.7%	\$9,519	24.3%	\$7,643	22.4%	\$9,639	24.8%
Total Sales This Week	\$144,627	100.0%	\$32,377	100.0%	\$39,228	100.0%	\$34,090	100.0%	\$38,932	100.0%
Food & Liquor Cost This Week:										
Food Cost	\$37,442	34.0%	\$8,600	34.8%	\$10,050	33.8%	\$8,800	33.3%	\$9,992	34.1%
Liquor-Beer-Wine Cost:										
Liquor	\$2,996	20.0%	\$650	19.3%	\$900	19.9%	\$644	20.6%	\$802	20.1%
Beer	\$1,052	26.4%	\$255	26.2%	\$233	27.1%	\$242	26.9%	\$322	25.8%
Wine	\$4,600	29.7%	\$988	29.7%	\$1,201	29.0%	\$1,100	30.4%	\$1,311	29.8%
Total Liquor-Beer-Wine Cost	\$8,648	25.1%	\$1,893	24.7%	\$2,334	24.5%	\$1,986	26.0%	\$2,435	25.3%
Operations Labor Cost This Week:										
BOH Direct Labor										
Kitchen	\$14,925	14.7%	\$3,698	16.1%	\$3,825	14.0%	\$3,651	15.0%	\$3,751	13.8%
Dishwashing	\$5,359	5.3%	\$1,373	6.0%	\$1,318	4.8%	\$1,360	5.6%	\$1,308	4.8%
Total BOH Labor (% of Food Sales)	\$20,284	19.9%	\$5,071	22.1%	\$5,143	18.8%	\$5,011	20.5%	\$5,059	18.7%
FOH Direct Labor										
Servers/Runners	\$3,150		\$645		\$747		\$760		\$998	
Counter Servers	\$1,308		\$352		\$330		\$307		\$319	
Host	\$1,536		\$377		\$411		\$410		\$338	
Total FOH Labor	\$5,994	4.1%	\$1,374	4.2%	\$1,488	3.8%	\$1,477	4.3%	\$1,655	4.3%
Management	\$8,774	6.1%	\$2,280	7.0%	\$2,177	5.5%	\$2,196	6.4%	\$2,121	5.4%
Payroll Tax Burden	\$5,687	3.9%	\$1,360	4.2%	\$1,481	3.8%	\$1,389	4.1%	\$1,457	3.7%
Total Operations Labor Cost This Week	\$40,739	28.2%	\$10,085	31.1%	\$10,289	26.2%	\$10,073	29.5%	\$10,292	26.4%
This Week's PRIME Cost	\$86,829	60.0%	\$20,578	63.6%	\$22,673	57.8%	\$20,859	61.2%	\$22,719	58.4%

